

TRAINING MATRIX

Discipline/Job	IS-100 ²	IS-200 ²	IS-300 ²	IS-400 ²	IS-700	IS-701	IS-702	IS-703	IS-704 ⁴	IS-800
Responder Level Personnel (All Disciplines)	LP	LP			R			LP	LP	EM
Public Information Officers ³	LP				R		R		LP	EM
Persons with significant resource management role	LP				R			R	LP	EM
Emergency Management Personnel	LP	LP	LP	LP	R	R		LP	R	R
First Line Supervisors (All Disciplines)	LP	LP			R			LP	LP	EM
Mid Managers (All Disciplines)	LP	LP	LP		R			LP	LP	EM
Command Staff (All Disciplines)	LP	LP	LP	LP	R	R		LP	LP	R
General Staff (All Disciplines)	LP	LP	LP	LP	R	R		LP	LP	R
MACC Staff	LP	LP	LP	LP	R	R		R	LP	R
Elected Officials	LP	LP	LP	LP	R	C/G	PIO		R	R

Legend

May not be required (See other disciplines/jobs.)	
Required	R
Required as determined by local incident management organizational planning ²	LP
Required if serving as a member of Command or General Staff	C/G
Required if serving as a Public Information Officer	PIO
Required if position has "overall emergency management responsibilities"	EM

¹This guidance was compiled from NIMS guidance documents and other FEMA materials. These documents do not clearly delineate which personnel are required to take specific training courses. The recommendations are based upon information contained in the target audience description in the course summaries.

²Course summary within the NIMS Training Plan states, "It is incumbent upon Federal, State, tribal, and local emergency management/response personnel to determine who within their organizations requires [this] training, based upon local incident management organizational planning." TDEM's annual NIMS Compliance Letter, states "Each jurisdiction that has adopted NIMS is responsible for determining the NIMS training that staff members should complete." Hence, the extension of this category to IS-703 and IS-704.

⁴Guidance on the EMI web-site (<http://training.fema.gov/EMIWeb/IS/is704.asp>) clarifies that the primary audience is "Individuals with emergency management responsibilities . . ." This is narrower than the guidance in the *Five-Year NIMS Training Plan*.