SPECIAL ANNOUNCEMENT

Rural VFD Assistance Program (HB 2604)

Grants: Training Tuition, Dorm Lodging, Meal Cards
TEEX 87th Annual Municipal Fire School (July 24 – 29, 2016)

Who is eligible...

- Chartered, non-profit volunteer fire departments operated by its members are eligible.
- Part-paid/part-volunteer fire departments are eligible provided the number of paid members is 20 or less.

Reimbursement Rates...

- Training tuition grants are available at 100% of the actual cost of tuition up to a maximum of $625 per trainee.
- Grants for Dorm Lodging are available at $37 per day up to a maximum of $185 per person (5 days).
- Meal Card grants are available up to $95 per person.

Vouchers...

- An approval letter will serve as a pre-paid voucher for applicants applying before the TEEX pre-registration deadline of July 11, 2016. TEEX requires that vouchers be submitted with the registration form(s).
- Requests received after the TEEX pre-registration deadline will not receive a voucher, however eligible fire departments may still apply through our normal reimbursement process.

Dorm Lodging & Meal Cards...

- TFS utilizes federal funds to offer dorm lodging & meal card grants. In order to be considered for federal funds, applicants must meet all of the following federal requirements.
  1) Department must serve a rural area or rural community with a population of 10,000 or less.
  2) Submit a DUNS number
  3) Adopt NIMS with the Texas Division of Emergency Management (TDEM).

Upon award, grant recipients will receive an A-133 Certification Letter that must be completed and returned for final grant approval.

- Please indicate on your application, the number of trainees in need of dorm lodging and/or meal cards.
- Federal funds are limited; only apply if you intend to utilize dorm lodging and/or meal cards.
- Reimbursement is not available for off campus commercial lodging and/or off campus meals.

For more information on:


Application Procedure

To apply, please submit:

- **Application for Fire Department Assistance – Volunteer Programs** (Form TFS-FO-400)
  - Courses must be listed on the application and revised if registration changes are made.
  - Applications must be received prior to the course start date.

- **Request for Taxpayer Identification Number and Certification** (Form W-9)

To revise an application, please submit:

- **Revision Request Form – Rural VFD Assistance Program** (Form TFS-FO-410)
  - (e.g. report a DUNS number, update the number of trainees, change courses, etc.)

These forms may be found on our website, [texasfd.com](http://texasfd.com), or by contacting us at the number below.

Submit via email, mail or fax:

Texas A&M Forest Service
Capacity Building Department
200 Technology Way, Suite 1162
College Station, Texas 77845-3424
Phone: 979-458-6505
Fax: 979-845-6160
Email: 2604@tfs.tamu.edu

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